

HIGH PERFORMANCE DRIVING SCHOOL @ SUMMIT POINT SHENANDOAH CIRCUIT

Welcome to the Spring 2008 High Performance Driver Education (HPDE) Driving School at Summit Point Motorsports Park Shenandoah Circuit brought to you by the Capital Driving Club (CDC) and N.E.R.D. Racing! We look forward to an exciting, educational and safe event.

The materials in this packet include event rules, procedures, and certain required event forms. This is a driver education school, not a race, so overly aggressive or reckless driving will result in expulsion from the event. Participants are financially responsible for any and all damages to the Summit Point facility. You will be billed by CDC / N.E.R.D. Racing for any damages you incur to the facility. The only insurance covering drivers and their vehicles at the event is their own.

Forms required to participate at this event include:

1. Registration Form
2. Pre-Event Safety Inspection Form
3. Helmet Release Form (Helmets must be Snell SA2000 or M2000 (or newer))

You are **REQUIRED** to have these forms completed at event registration. If you do not have these completed forms, you will not be allowed to participate. Additionally, participants are strongly encouraged to complete the Medical Information Form (will be kept confidential during event and returned or destroyed after event is completed).

Mail the Registration Form to Ed Chan along with your payment (made out to "Capital Driving Club") **no later than April 14, 2008** and bring the completed Pre-Event Safety Inspection Form, Helmet Acknowledgment and Release Form, and the (optional) Medical Information Form with you to the event.

This event will be held rain or shine.

Check-in and tech inspection will occur on-site the morning of the event.

Get a good night sleep the night before. See you trackside!

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Spring 2008 CDC / N.E.R.D. Racing HPDE Driving School Rules

Required classroom instruction will be provided for all drivers.

Only Snell-certified SA2000 or M2000 (or newer) open-face and closed-face helmets will be accepted. Helmet ratings of SA95 or M95 (or earlier) will **NOT** be accepted.

Both driver and front passenger side windows shall be open whether that seat is occupied or not.

Participants are encouraged to fill out the medical information form. This disclosure will be sealed in an envelope by the participant, handed in at on-site check-in and returned or destroyed after the event.

All participants must have an insurance policy on their vehicles that includes personal liability.

Timing / scoring is prohibited at this driving school. This event is a driver education school NOT a race school.

All participants are required to wear long sleeves and pants made of natural fibers (cotton/silk/wool) as well as closed toe, lace up shoes (driving shoes or sneakers with rubber sole is recommended).

No passengers will be allowed except for instructors.

DO NOT POUND STAKES OR JACK UP VEHICLES ON ANY ASPHALT SURFACE. OFFENDERS WILL BE LIABLE FOR ANY DAMAGE TO THE TRACK FACILITIES. If a car is to be jacked off the ground, a wood or metal plate must be placed under the jack and jack stands.

Speed limit in the Paddock area is 10 mph. Unless otherwise indicated, all other speeds at Summit Point should be 15 mph.

Any person found ingesting alcohol or any other substance that impairs physical/mental abilities WILL be banned from the event with no refunds. There are NO exceptions to this rule.

If an instructor is granted permission to drive a participant's vehicle in any of the run groups, the vehicle owner will be advised to the risk of potential damage to their vehicle.

Any internal or external video/camera equipment must be securely mounted AND have a connecting tether. Such devices must pass safety inspection of event organizers and/or instructors.

93 & 100 octane unleaded gas will be available for credit card purchase. 110 octane unleaded gas may also be available.

No one under the age of 18 will be allowed in the pit area or the track.

No pets allowed in the pit area or on track. Pets in the paddock area must be leashed/caged and supervised at all times.

NO smoking in the pit area. Smoking and race gas do NOT play well together.

Note: Any overly aggressive or reckless driving by any participant/instructor will not be allowed. Continued aggressive or reckless driving is grounds for expulsion for the event. Whether any refund will be given may be determined by the Event Coordinators.

Policy Regarding Convertibles

Convertible top vehicles without factory roll hoops and /or deployable roll over protection will not be allowed. Convertibles with OEM rollover protection that are allowed at the CDC / N.E.R.D. Racing HPDE include the Honda S2000, Audi TT, and some recent Mercedes with popup rollover protection. Please contact the event organizers to insure that your convertible will meet our safety requirements. Convertibles with no OEM rollover protection (i.e. Mazda Miata) are required to have:

1. A four-point roll bar consisting of a main hoop behind the front seats with two rear braces. The height of the roll bar must pass the "broomstick test" which requires that the top of the driver/passengers helmets be under the broomstick.
2. Four-point safety harnesses are **NOT** allowed.
3. Five- or six-point safety harness are recommended but not required.
4. Arm restraints are recommended but not required.

Removable hard tops are not considered structural roofs and will not be permitted unless used in conjunction with 4-point roll bar meeting the requirements listed above.

If upgraded safety harnesses/seats/safety equipment is used they shall be identical on both sides (if the passenger seat is occupied). Installation should be to factory attachment points and/or approved by safety steward/tech inspector.

All drivers and passengers driving a convertible must have eye protection. This protection can be a helmet (open faced or closed faced) with visor, goggles, or shatter-resistant eyeglasses.

If you have any question about the admissibility of your particular vehicle, please contact one of the co-event coordinators.

Tentative Schedule (subject to change)

Monday, April 28th

7:00 AM	Track opens
7:00 AM to 8:00 AM	On-site check-in and tech inspection, event set-up, car prep
7:30 AM to 7:45 AM	Instructors meeting
7:45 AM to 8:15 AM	Drivers meeting - <u>Everyone must attend!</u>
8:30 AM to 12:00 PM	Classroom instruction and on-track lapping
12:00 PM to 1:00 PM	Lunch at the track
1:00 PM to 5:30 PM	Continued on-track lapping and classroom instruction
5:30 PM to 6:30 PM	Clean up and good byes!
6:30 PM	Track closes and the facility must be vacated

**CAPITAL DRIVING CLUB / N.E.R.D. RACING HPDE DRIVING SCHOOL
- TECHNICAL INSPECTION FORM -**

EVENT DATE _____ EVENT LOCATION _____

☐ PRE-EVENT SAFETY INSPECTION PERFORMED BY MECHANIC

☐ SAFETY INSPECTION VERIFIED BY PARTICIPANT ON DAY OF EVENT PRIOR
TO ANY ON-TRACK ACTIVITIES

DRIVER-1 NAME _____

DRIVER-2 NAME _____

VEHICLE MAKE _____ MODEL _____

MODEL YEAR _____ COLOR _____

VIN _____

INSTRUCTIONS (Read carefully):

You and your trusted mechanic must certify that the following items have been checked and made right if found deficient. Issuance of a tech sticker at the track in no way signifies that your car is safe to operate on the track.

You are responsible for the condition of the car you are taking on the track.

TO BE COMPLETED BY YOUR MECHANIC:

You must have your vehicle inspected by a certified mechanic within 30 days prior to attending this event. The mechanic must inspect the vehicle, complete this form by indicating a check mark next to each item inspected, and sign their name.

WHEELS & TIRES

☐ Condition of tire (3/32" minimum tread, DOT approved, no "R-compound" tires for beginner or novice participants without prior CDC / N.E.R.D. Racing approval)

☐ All lug nuts present & tight

☐ No hubcaps or beauty rings

STEERING & SUSPENSION

☐ Wheel bearings-front

☐ Wheel bearings-rear

☐ Steering play

☐ Steering linkage, rod ends, ball joints

☐ Springs and shock absorbers

ENGINE

- ☐ No fluid leaks (oil, fuel, water)
- ☐ Radiator overflow
- ☐ Radiator hoses (condition)
- ☐ Battery secured (no bungee cords)
- ☐ Exhaust system: muffler required
- ☐ Throttle linkage: not sticking, free travel, and return spring

BRAKES

- ☐ Pedal pressure
- ☐ Fluid level (fluid must be clean and less than 6 months old)
Date of last brake fluid refill _____
- ☐ Lines
- ☐ Brake light illumination
- ☐ Pads (must be at least 75% pad remaining)

SAFETY EQUIPMENT

- ☐ Approved roll bars in open cars (SCCA Solo I or better meeting Broomstick Test subject to verification)
- ☐ Seat belts or harness in good condition (Reciprocal rule enforced. Passenger seat must have the equivalent safety belts/harness as the driver seat.)
- ☐ Helmet (Only Snell SA2000 or M2000 (or newer) rated helmets will be accepted)
- ☐ Covered battery if inside passenger compartment

MISCELLANEOUS

- ☐ Gas cap secured
- ☐ No exposed electrical wires
- ☐ Seat mounting bolts
- ☐ Glass (no cracks)
- ☐ Mirrors (inside and outside)
- ☐ Windshield wipers

HAVE READY AT TRACK

☐ No loose objects in car or trunk (Remove spare tire, jack, floor mats, dash mats, paper, etc.)

I have inspected this vehicle for the items listed above as indicated by a check mark next to each item and my signature below:

Mechanic's Name _____
(Print) (Signature)

Date _____

Shop Name _____

I have inspected the this vehicle for the items listed above as indicated by a check mark next to each item. Additionally, I take full responsibility for its condition as indicated by my signature below:

Vehicle Owner's Name _____
(Print) (Signature)

Date _____

FOR OFFICIAL USE ONLY

Inspector's comments (list any violations)

Inspector: Please do not sign or stamp until all violations have been corrected.

Inspector's Stamp _____

**CAPITAL DRIVING CLUB / N.E.R.D. RACING HPDE DRIVING SCHOOL
- HELMET ACKNOWLEDGMENT AND RELEASE FORM -**

I/We acknowledge that the inspection of my helmet by volunteers assisting at the Capital Driving Club / N.E.R.D. Racing event is for the sole purpose of determining whether my helmet has met the minimum standards of the Snell Memorial Foundation and that it appears from a visual inspection to contain the appropriate Snell rating sticker and to be capable of meeting those standards at the present time. I acknowledge that the Capital Driving Club / N.E.R.D. Racing is making no guarantee of fitness for use in "passing" my helmet, and that I am relying solely on my own judgment in using the helmet in a Capital Driving Club / N.E.R.D. Racing HPDE event. I release, acquit, and forever discharge Capital Driving Club / N.E.R.D. Racing, its officers, members, employees, volunteers, lessors, associates, successors, or assigns, from any and all liability, claims, demands or causes which may arise from my wearing of the inspected helmet, from my attendance at a Capital Driving Club / N.E.R.D. Racing event, or from any injury sustained by me, whether or not due to negligence. I represent that I am over the age of 18 and that I understand that I am participating in a dangerous event and that my helmet has not previously been worn in a collision or struck by a hard object.

Signature: _____

Print Name: _____

Date: _____

**CAPITAL DRIVING CLUB / N.E.R.D. RACING HPDE DRIVING SCHOOL
- PARTICIPANT MEDICAL INFORMATION FORM -**

(Confidential)

PLEASE PRINT LEGIBLY:

EVENT DATE _____ EVENT LOCATION _____

Name _____ Age _____ Birth Date _____

Street Address _____

City _____ State _____ Zip _____

Home Phone _____

Medical Insurance Carrier / Policy Number:

Whom to notify in case of emergency: _____

Relationship: _____

Phone number where they can be reached: _____

Blood type and RH: _____

Do you wear contact lenses? _____

Date of last tetanus immunization: _____

Prosthesis? _____

Present Medications:

Significant illness or condition, which might affect you at the track:

***This information will be kept confidential and only be used in case of emergency.
If you wish, you can submit this form in a sealed envelope with your name clearly
marked on the outside. These forms will be destroyed after the end of this event.
You may request your form back at the end of the event.***